



LOOK Cinemas Prestonwood is proud to be a member of the Dallas community. We look forward to partnering with local schools and non-profit organizations by donating tickets for fundraising efforts. Due to the volume of requests received, organizations must meet the program guidelines to be considered. All requests are evaluated on an individual basis. Projects of all non-profit organizations are considered for a contribution without regard to race, gender, disability, religion, ethnicity, age, or sexual orientation.

Program Guidelines

- All donation requests must be in writing on the requesting organization's letterhead.
- LOOK Cinemas does not accept donation requests via email, fax, telephone or social media.
- Requests should include the name of the non-profit organization, date of the fundraiser, the purpose and beneficiary of the fundraiser, contact name, daytime phone number, email address, and an address to which the donations should be sent.
- Proof of 501(c)(3) non-profit status (your declaration letter from the IRS) must be attached to all requests. A sales tax exemption certificate is not proof of your non-profit status.
- Requests for donations should be submitted at least six weeks prior to the event date.
- **Organizations that do not submit all of the required documents at least six weeks prior to the event date will not be considered for a donation from LOOK Cinemas.**
- LOOK Cinemas grants donation requests for specific events such as raffles or auctions that raise funds for a charitable cause.
- Fundraisers to benefit an individual or families are not generally honored.
- One request per organization will be considered per calendar year.

PLEASE MAIL REQUESTS TO:
LOOK Cinemas, LLC
Attn: Janie Hicks
5495 Beltline Road, Suite 300
Dallas, TX 75254

Note: Submitting a request does not guarantee a donation.